

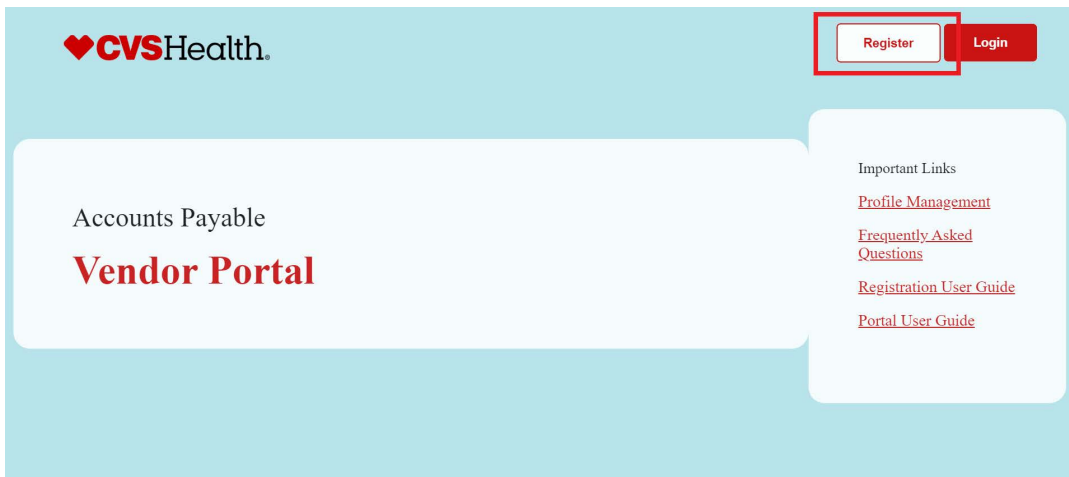
Registration

Vendors will have to self-register using the link below:

Only Self-Register if you are not a current user. This step are for vendors who do not have access to the vendor portal.


apvendorportal.cvshealth.com (NOTE- To use this URL, you have to use CHROME)

Step	Action
1	Click the Register link



Step	Action
2	Complete the below fields on the registration page and click Submit when completed.

NOTE- Payee Vendor number must be 10 digits. For Merchandise Vendors, leading zeros 00000 will need to be entered before the CVS Vendor Number. For Expense Vendors, 02000 will need to be entered before the CVS Vendor Number.


Vendor Portal Registration Form

*First Name:

*Last Name:

*E-mail:

*Company Name:

*Contact Number:

Payee Vendor number must be 10 digits. For Merchandise Vendors, leading zeros 00000 will need to be entered before the CVS Vendor Number. For Expense Vendors, 02000 will need to be entered before the CVS Vendor Number.

*Payee Vendor Number:

Once you have completed your registration you will receive the below message. Click Submit. You will receive a generated response that AP has received your request and is under review.

Confirm

Request will be submitted with below details. Do you want to continue?

First Name: Jen
Last Name: Doe
E-mail: melanie12@yahoo.com
Company Name: U
Contact Number: 401-325-9999
Payee Vendor Number: 0000011111

Information

You request has been submitted to CVS AP Team for Approval. Once approved, you will receive an e-mail for setting initial password.